The meeting was called to order at 7:10 P.M. by Mayor Dyda at Fred Hesse Community Park, 29301 Hawthorne Boulevard.

City Council roll call was answered as follows:

**PRESENT:** Brooks, Campbell, Duhovic, Misetich, and Mayor Dyda  
**ABSENT:** None

Also present were Doug Willmore, City Manager; Gabriella Yap, Deputy City Manager; Sunny Soltani, Assistant City Attorney; Michael Throne, Director of Public Works; Deborah Cullen, Director of Finance; Cory Linder, Director of Recreation and Parks; Nicole Jules, Deputy Director of Public Works; Dan Landon, Information Technology Manager; Sean Robinson, Human Resources Manager; Mike Gibson, Senior Administrative Analyst; and, Carla Morreale, City Clerk.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was led by City Manager Willmore.

**MAYOR’S ANNOUNCEMENTS:**

None.

**RECYCLE AND EMERGENCY PERSONAL PREPAREDNESS KIT DRAWING:**

Mayor Dyda announced Recyclers of the Month from the December 15, 2015 City Council meeting: Ba Ngoc Tran and Maureen Sassoon. He indicated that all winners receive a check for $250 representing a year of free refuse service and urged everyone to participate in the City’s Recycling Program. He noted that in addition to winning the Recycler Drawing, the two individuals had also won a Personal Emergency Preparedness Kit from the City at a value of $60.00.

**APPROVAL OF THE AGENDA:**

Councilman Misetich moved, seconded by Councilman Duhovic, to approve the agenda, as presented.

The motion passed on the following roll call vote:
AYES: Brooks, Campbell, Duhovic, Misetich, and Mayor Dyda
NOES: None
ABSENT: None

PUBLIC COMMENTS: (Audience Comments regarding Items Not on the Agenda)

Noel Weiss, Marina del Rey, provided comments regarding the recent action taken by the City Council regarding the Green Hills Memorial Park matter, his public records request, and claims to be filed for his clients.

The following members of the public provided comments regarding concerns with Green Hills Memorial Park, including possible future locations and setbacks of mausoleums, movement and stockpiling of dirt on the south side of the property, and dust during construction: Bernadette Sabath, Rancho Palos Verdes; Yasuko Martin, Rancho Palos Verdes; Jerry Becker, Rancho Palos Verdes; and Sharon Loveys, Vista Verde Owners Association, Lomita.

CITY MANAGER REPORT:

City Manager Willmore provided a status report regarding the request for information pertaining to the upcoming Storm Drain User Fee public hearing, noting that the material would be available in advance of the February 2, 2016 public hearing.

CONSENT CALENDAR:

City Clerk Morreale reported that there were two requests to speak regarding Item D (Rejection of Bids Received for the Hawthorne Boulevard Traffic Signal Synchronization Project).

Councilman Duhovic moved, seconded by Councilwoman Brooks, to approve the Consent Calendar, with Item D (Rejection of Bids Received for the Hawthorne Boulevard Traffic Signal Synchronization Project) removed from the Consent Calendar and to be heard immediately after the Consent Calendar.

The motion passed on the following roll call vote:

AYES: Brooks, Campbell, Duhovic, Misetich, and Mayor Dyda
NOES: None
ABSENT: None

Motion to Waive Full Reading
Adopted a motion to waive reading in full of all ordinances presented at this meeting with consent of the waiver of reading deemed to be given by all Council Members after the reading of the title.

Approval of Minutes

Approved the Minutes of the December 1, 2015 Regular Meeting.

Register of Demands

ADOPTED RESOLUTION NO. 2016-01, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANCHO PALOS VERDES, ALLOWING CERTAIN CLAIMS AND DEMANDS AND SPECIFYING FUNDS FROM WHICH THE SAME ARE TO BE PAID.

Rejection of Bids Received for the Hawthorne Boulevard Traffic Signal Synchronization Project (Supports 2014 City Council Goal, Infrastructure)

This item was removed from the Consent Calendar for separate consideration.

Award Professional Services Agreement to David Hamilton & Associates, Inc. for Sacred Cove Geotechnical Services

1) Awarded a Professional Services Contract to David Hamilton & Associates, Inc. in the amount of $28,600 to produce a Geotechnical Report for the Sacred Cove Drainage System Project; 2) Authorized a project contingency in the not to exceed amount of $2,800 to be used in addressing unforeseen landslide related conditions; and, 3) Authorized the Mayor and City Clerk to execute the agreement pending the City Attorney’s approval of the agreement as to form.

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ITEM REMOVED FROM THE CONSENT CALENDAR:

Rejection of Bids Received for the Hawthorne Boulevard Traffic Signal Synchronization Project (Supports 2014 City Council Goal, Infrastructure)

City Clerk Morreale reported that there were two requests to speak regarding this item.

Mike Vildosola, Anaheim, Pro Tech Engineering, provided comments regarding being the apparent low bidder on the project, noting that his company was willing to provide a no cost change order for the provision of fiber optic cabling for the Hawthorne Boulevard Traffic Signal Synchronization Project.

Discussion ensued among Council Members, Assistant City Attorney Soltani, staff, and the speaker.
Mike Niknafs, Anaheim, President/Owner, Pro Tech Engineering, provided comments regarding the bid his company submitted for the Hawthorne Boulevard Traffic Signal Synchronization Project, and potential changes after the bid award occurs.

Councilwoman Brooks moved, seconded by Councilman Misetich, to approve the alternative to: Award the contract based on current bids that would include a contract change order to include the procurement of the fiber optic cable, which is estimated to cost approximately $103,000, but the contractor is willing to provide at no cost, and that would not accurately represent a competitively bid cost, with Public Works to return with a complete bid analysis and an award recommendation.

Additional discussion ensued among Council Members and staff.

Assistant City Attorney Soltani suggested amending the motion to the following: Direct staff to return with an item for City Council’s consideration with Public Works to return with a complete bid analysis of current bids and an award recommendation to the lowest responsible bidder pursuant to the Public Contract Code.

The maker and seconder of the motion accepted the amendment.

Assistant City Attorney Soltani restated the motion as the following: Direct staff to return with an item for City Council’s consideration with Public Works to return with a complete bid analysis of current bids and an award recommendation to the lowest responsible bidder pursuant to the Public Contract Code.

Councilman Duhovic offered an amendment to the motion to direct staff to take the Hawthorne Boulevard Traffic Signal Synchronization Project to the Infrastructure Management Advisory Committee (IMAC) for consideration with all benefits of the project presented to the IMAC and City Council.

The maker and seconder of the motion accepted the motion.

The motion as amended was the following: Direct Public Works staff to return with an item for City Council’s consideration including a complete bid analysis of current bids and an award recommendation to the lowest responsible bidder pursuant to the Public Contract Code, after the project with all benefits has been considered by the Infrastructure Management Advisory Committee.

The motion passed on the following roll call vote:

AYES: Brooks, Campbell, Duhovic, Misetich, and Mayor Dyda
NOES: None
ABSENT: None
RECESS AND RECONVENE:

Mayor Dyda called a brief recess from 8:25 P.M. to 8:35 P.M.

REGULAR BUSINESS:

Proposed FY 2016-17 Community Development Block Grant (CDBG) Program (Supports 2014 City Council Goal – Infrastructure)

Senior Administrative Analyst Gibson provided a brief staff report and PowerPoint presentation regarding this item.

Assistant City Attorney Soltani suggested the addition of the phrase “subject to the City Attorney approval as to form,” to the second recommendation, since the agreement was not attached to the staff report.

Councilman Misetich moved, seconded by Councilman Duhovic, to approve the staff recommendation, as amended, to: 1) Approve the proposed FY 2016-17 CDBG project and budget; 2) Authorize the Director of Public Works to execute an agreement, subject to the City Attorney approval as to form, for the FY 2016-17 CDBG project with the Los Angeles County Community Development Commission (LACDC); and, 3) Authorize the Director of Public Works to adjust the program budget, as necessary, to take into account the final CDBG allocations and any amounts unexpended at the close of the current fiscal year.

The motion passed on the following roll call vote:

AYES: Brooks, Campbell, Duhovic, Misetich, and Mayor Dyda
NOES: None
ABSENT: None

Mayor’s Appointment to Redevelopment Dissolution Oversight Board

Director of Finance Cullen provided a brief staff report regarding this item.

Mayor Dyda nominated Jim Knight to fill the vacancy on the Oversight Board of the Successor Agency to the Rancho Palos Verdes Redevelopment Agency. He noted that Mr. Knight agreed to accept the appointment.

FUTURE AGENDA ITEMS:

The following items were raised by Council Members as future agenda items:

Joint Meeting of the City Council/Planning Commission (Brooks)
Earlier Agenda Posting Timing Options and Late Correspondence (Brooks)
Review of Travel Policies & Expense Reimbursement (Campbell)
Public Records Requests and Responses (Campbell)
Semi-Annual Review of the City Manager (Campbell)
Green Hills Activities on South Side of Property & Green Hills Master Plan (Duhovic)

CITY COUNCIL ORAL REPORTS:

Several Council Members reported on his/her attendance at various organization and association meetings since the last City Council Oral Reports were provided on December 1, 2015; others had no report or stated they would provide a report at the next Regular Meeting.

ADJOURNMENT:

At 9:04 P.M., Mayor Dyda adjourned the meeting to an Adjourned Regular Meeting to be held on Tuesday, January 19, 2016 at 5:00 P.M. at Fred Hesse Community Park for a Closed Session to be followed at 6:00 P.M. with interviews of applicants for City Advisory Boards.

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Mayor

Attest:

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City Clerk